CASIO CE4700

OPERATION MANUAL

A. INDEX

1. Adding / Changing Prices

1. *TURN*   Turn key to the PROGRAM position

2. *DISPLAY*   Should show PGM1

3. *ENTER*   New price (without using decimal point)

4. *PRESS*   Preset item button that you wish to change

5. *REPEAT*   Steps 3 to 4 until finished

6. *PRESS*   Subtotal button to finish

7. *TURN*   Key back to REG1

2. Adding/Changing Department Descriptions

1. *TURN*   Turn key to the PROGRAM position

2. *ENTER*   2

3. *PRESS*   Subtotal key

4. *ENTER*   New description using 4 digit codes (putting decimal point between each set of numbers) up to 12 characters

5. *PRESS*   00 key

6. *PRESS*   Physical key on keyboard to be changed

7. *REPEAT*   Steps 4 to 6 until all changes have been made

8. *PRESS*   Subtotal key to finish

9. *TURN*   Key back to REG1

3. Group Link List

This job will print a report showing the current available Group Links.

1. *TURN*   Turn key to the PROGRAM position

2. *ENTER*   6

3. *PRESS*   Subtotal

4. *ENTER*   206 (for group printout)

5. *PRESS*   Subtotal key

6. *TURN*   Key back to REG1

4. Adding/Changing Group Descriptions

This job will set up Group Names.

1. *TURN*   Turn key to the PROGRAM position

2. *ENTER*   2

3. *PRESS*   Subtotal

4. *ENTER*   0106
                01 = That is the 1st Group
                06 = Group

5. *PRESS*   Subtotal key

6. *ENTER*   Group description eg Haircuts using 4
                digit codes from the back page, putting a
                decimal point between each code

7. *PRESS*   00 key

8. *REPEAT*   Steps 4 to 7 until all group names entered

9. *PRESS*   Subtotal key

10. *TURN*   Key back to REG1

5. Linking Groups to Department

This job will link Departments to Groups

1.	*TURN*	Turn key to the PROGRAM position
2.	*ENTER*	3
3.	*PRESS*	Subtotal
4.	*ENTER*	1166
5.	*PRESS*	Subtotal key
6.	*ENTER*	the Group code XX
		(ie to set as linking to group 8, enter the following code 0008)
7.	*PRESS*	The department key to be linked
8.	*PRESS*	CASH key
9.	*REPEAT*	Steps 6 to 8 until all entered
10.	*PRESS*	Subtotal
11.	*TURN*	Key back to REG1

6.   Date   and   Time   Programming

1.   *TURN*   Turn key to the PROGRAM position

2.   *DISPLAY*   Should show PGM1

3.   *ENTER*   Date in the following format:-
                     (for days 1 to 9, be sure to enter them as
                     01 to 09. Enter months 1 to 9 as 01 to 09)

                     YYMMDD

                     YY = Year
                     MM = Month
                     DD = Day

4.   *PRESS*   X / Date Time button

5.   PRESS   Clear key

6.   *ENTER*   Time in the following format:-

                     (for hours 1 to 9, be sure to enter them as
                     01to 09. Enter minutes 1 to 9 as 01 to 09)

                     HHMM

                     HH = Hour
                     MM = Minute

7.   *PRESS*   X / Time Date button

8.   *TURN*   Key back to REG1

7.   Add / Change Clerk Name

1.   *TURN*   Turn key to the PROGRAM position

2.   *ENTER*   2

3.   *PRESS*   Subtotal button

4.   *DISPLAY*   Should show PGM2

5.   *ENTER*   XX07

                 Where XX stands for the memory number of
                 each clerk.

                 Simple clerk buttons use the same memory number as
                 on the clerk button.

6.   *PRESS*   Subtotal button

7.   *TYPE*   New description using codes, remember to enter
                  decimal point between each code

8.   *PRESS*   00 button

9.   *PRESS*   CASH (or TOTAL) button

10. *PRESS*   Subtotal button to finish

11. *TURN*   Key back to REG1

12. *EXAMPLE*   To program CLK 1
                 Turn key to Program and enter 2 Subtotal
                 Enter clerk number to be changed ie 01
                 Followed by 07, (0107) press subtotal key
                 Enter 0112 . 0205 . 0204 . 0000 . 0101 .
                 Press 00 key then CASH key
                 Press subtotal to finish and turn key back to REG

8.   Alpha Character Codes

Code	Char	Code	Char
0110	A	0207	N
0111	B	0100	O
0112	C	0208	P
0113	D	0209	Q
0114	E	0210	R
0115	F	0211	S
0200	G	0212	T
0201	H	0213	U
0202	I	0214	V
0203	J	0215	W
0204	K	0300	X
0205	L	0301	Y
0206	M	0302	Z

Code	Char	Code	Char
0615	$	0104	4
0004	&	0105	5
0100	0	0106	6
0101	1	0107	7
0102	2	0108	8
0103	3	0109	9
0000	Space		

9. Reports

Daily READ

1. *TURN*   Key to the X1 position
2. *PRESS*   Cash key

Daily READ & RESET

1. *TURN*   Key to the Z1 position
2. *PRESS*   Cash key

Monthly READ & RESET

1. *TURN*   Key to the X2/Z2 position
2. *PRESS*   1
3. *PRESS*   Cash key

10.   Error   modes

E03   *START*   Machine has initialised – contact The
                      Cash Register Doctor

E04   *MODE*   Mode switch changed during transaction
                      To clear - turn key round to a position
                      where it no longer beeping and press
                      subtotal

E06   *CLRK*   Clerk button has changed during
                      Transaction. To clear press each clerk
                      Button until beeping stops.

E07   *RCPT*   Receipt on/off switch has been changed
                      during transaction. To clear turn switch
                      back to other position