

ELECTRONIC CASH REGISTER

CASIO 103ER

OPERATOR'S INSTRUCTION MANUAL

CASIO®

INTRODUCTION

Dear Customer

Congratulations on your purchase of our Electronic Cash Register. This ECR was developed using the world's most advanced electronics technology.

Constructed of precision electronic parts, this ECR features outstanding reliability and operation has been simplified. The easy-to-use, human engineered keyboard layout and bright, highly legible display make even long hours of operation as light as breeze. A quick print system is used where the motor is operated merely by pressing the keys, so operation is amazingly quiet. These and the many other features will please the user and will ensure years of operational ease and reliability.

Operation of the ECR is so simple that anyone can do it without special training but, in order to understand the functions completely and to get their full benefit, we recommend this instruction manual be read carefully. After reading, keep this manual on hand for reference in case of an unclear point.

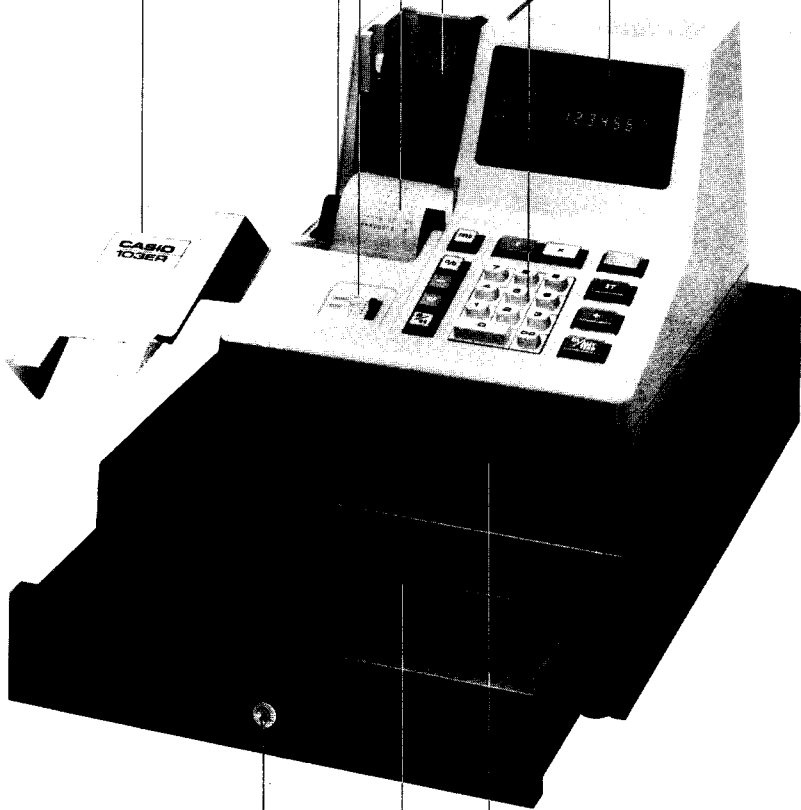
This manual explains each part of the machine and gives examples of normal usage; however, if there is any unclear point, please don't hesitate to consult of your dealer.

INDEX

1	NOMENCLATURE	1
	1-1. MODE SWITCH	2
	1-2. DISPLAY	2
	1-3. KEYBOARD	3
	1-4. CASH DRAWER	4
2	OPERATION	5
	2-1. BEFORE STARTING OPERATION	5
	2-2. BASIC OPERATION PROCEDURE	5
	2-3. HOW TO PRESET THE DATE	6
	2-4. HOW TO PRESET THE PERCENTAGE	6
	2-5. CONSECUTIVE NUMBER	6
3	REGISTER OPERATION	7
	3-1. SINGLE ITEM SALE	7
	3-2. MULTIPLE ITEM SALE	7
	3-3. CHANGE CALCULATION	8
	3-4. UNIT PRICE REPEAT CALCULATION	8
	3-5. MULTIPLICATION CALCULATION	9
	3-6. PRICE REDUCTION CALCULATION	10
	3-7. DISCOUNT OR PREMIUM CALCULATION	11
	3-8. CHARGE SALES	12
	3-9. PROCESSING RETURNED GOODS	12
	3-10. EXCHANGE	12
	3-11. REFERENCE NUMBER	12
	3-12. MAKING CORRECTION	13
4	READ AND RESET	14
	4-1. READ	14
	4-2. RESET	14
5	PAPER ROLL REFILLING	15
6	INK ROLLER REPLACEMENT	16
7	IF THE MACHINE IS INOPERATIVE	17
8	SPECIFICATIONS	17

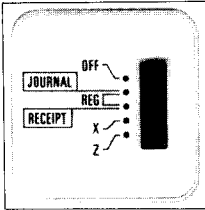
1 NOMENCLATURE

MODE SWITCH
PRINTER
PRINTER COVER
PAPER ROLL
TAKE-UP REEL
KEYBOARD
DISPLAY



CASH DRAWER LOCK
CASH DRAWER WITH
CASH AND COIN TILL
CHANGE PLATE

1-1. MODE SWITCH



OFF: Set at this position to turn off the machine. Even when the switch is in the "OFF" position, only the memory protective circuit is electrically retained unless the POWER CORD is disconnected.

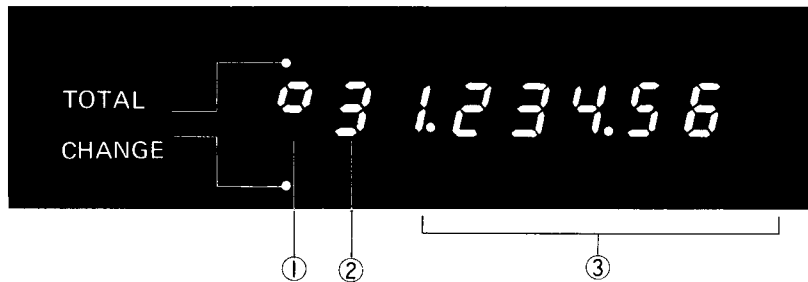
REG (REGISTER)/JOURNAL: Set at this position for registering of transactions and when the journal is required instead of receipts.

REG (REGISTER)/RECEIPT: Set at this position for registering of transactions and when the issuance of receipts is required. With this setting the paper roll is fed four lines automatically after registering the transaction, and the date is printed.

X (READ): Set at this position for read.

Z (RESET): Set at this position for resetting the machine or presetting the date and percentage.

1-2. DISPLAY



① TOTAL/CHANGE DISPLAY

Total (□ upper segment) or change (□ lower segment) sign appears in this place when sub-total and total or change is obtained.